ASEMA TERSOO PETER

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PROFILE

A proactive Statistics/Computer Science Education graduate with excellent academic background seeking job in an open, friendly and professional establishment where I can apply my strong Computing, analytical, detail-oriented and management skills, all this while engaging in new challenges and learning experiences.

EMPLOYMENT HISTORY

**HEALTH INFORMATICS ASSISTANT (H.I.A),** 10/2022 – current

AIDS Prevention Initiative of Nigeria (APIN):

* Direct supervision of Data Entry Assistants (D.E.A) and Health Informatics Clerks (H.I.C), to improve on the quality and accuracy of data entry.
* Periodically coordinates data entry and management of designated facilities’ Electronic Medical Record (EMR) system and other data collection platforms in line with project thematic standards, policies and practices.
* Manages the set-up and maintenance of data collection software (Nigerian Medical Record System), using analytical tool such as MYSQL and MS-Excel to track trends and visualize outcomes with the creation of dashboards. Also ensures proper installation and utilization of data collection software.
* Ensures the availability of high-quality data and in usable format on regular and timely basis.
* Plan and conducts scheduled Data Quality Assessment visits and site supervisory to facilities.
* Leads the weekly/monthly generation and reporting of facility level program achievements: Treatment new, treatment current, Viral load Eligibility, Viral load coverage/suppression and any other required program reports on the National Data Repository for the LGA.
* Perform any official task as may be assigned by supervisor or management.

**DATA ENTRY ASSISTANT (D.E.A),** 02/2021 – 09/2022

AIDS Prevention Initiative of Nigeria (APIN):

* Daily updates of patient HIV services’ records on the EMR systems and other data collection platforms.
* Daily entry of HTS/PMTCT and TB records into the EMR.
* Periodic cleaning and validation of EMR data with source documents
* Weekly generation of XML files, treatment line listing to APIN central EMR.
* Performs any other official task as may be assigned by supervisor or management

**HEALTH INFORMATICS CLERK (H.I.C),** 11/2020 – 02/2021

AIDS Prevention Initiative of Nigeria (APIN):

* Daily updates of patient HIV services’ records on the EMR systems.
* Daily entry of HTS/PMTCT and TB records into the EMR.
* Weekly generation of XML files, treatment line listing to APIN central EMR.
* Performs any other official task as may be assigned by supervisor or management

**LECTURER III, (DEPARTMENT OF COMPUTER SCIENCE)** 02/2018 – 11/2020

Calvin Foundation College of Education Naka, Gwer-west:

* Imparting computer knowledge to students of computer science
* Organization and presentation of computer related seminars in the college for both internal and external students.
* Building capacity in students by introducing them to practical skills in computer and computing.
* Tailoring leadership qualities in students in order to model them into complete leaders in their chosen fields.
* Assessing students’ cognitive, non-cognitive and practical abilities for scoring, grading and judgement purposes.

**HEAD OF DEPARMENT (H.O.D) OF SCIENCES** 09/2016 – 02/2020

Cornerstone College Naka

* Supervision and mentoring of science teachers for effective implementation of sciences in the school.
* Leading science seminars and workshops organized within and outside the school.
* Purchase and periodic inventory collection of all science apparatuses in school for proper record keeping.
* Imparting computer science and mathematics knowledge to students.
* Moderation of examinations set by all science teachers to ensure it is within the standard of students concerned.

PROFILE

**Technical Skills**:

* Research Methods (Qualitative & Quantitative)
* Data Management & Analysis (Python, MYSQL, Microsoft Excel, EMR & MS Office).

**Capacity Building**: Routine mentorship and Training/Meeting facilitation

**Soft Skills:**

* Excellent communication strategies and interpersonal skills.
* Time management and work organization
* Persuasive leadership and influence
* Good Team player

EDUCATION

**Master of Education**: Test, Measurement and Evaluation, (in view)

Federal University of Agriculture - Makurdi, Benue State.

**Bachelor of Science in Education**: Statistics and Computer Science, 2015

Federal University of Agriculture - Makurdi, Benue State.

**SSCE**: WEAC, 2010

Mount La Salle College- Naka, Benue State

CERTIFICATION

**Accelerated jobberman Softskill training**, Young Africa Works (Online) – **July, 2022**

**National Emergency Management Agency**, NEMA – **July, 2017**

REFEREES

**Gwayina R. Ph,D**

Senior Lecturer

Department of Mathematics,

Federal University of Agriculture, Makurdi, Benue State

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**Mr. Richard Nyinongu**

Lecturer

Department of Computer Studies

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